



Department of **Biodiversity,
Conservation and Attractions**

Western Australian Herbarium

Quarantine Guidelines: import to WA from within Australia

Western Australia has strict laws governing what can be brought into the state. Herbarium material is subject to regulation and inspection by the Department of Primary Industries and Regional Development biosecurity agency (Quarantine WA)

(<https://www.agric.wa.gov.au/biosecurity-quarantine/biosecurity/plant-biosecurity>) to ensure that parcels are free of quarantine risks such as exotic pests and diseases. Import requirements can be found here: <https://www.agric.wa.gov.au/iaquarantine/>

To facilitate the smooth and safe transit of herbarium material through Quarantine WA all herbarium material sent to the Western Australian Herbarium (PERTH) must be packaged and labelled in accordance with the instructions outlined in these *Quarantine Guidelines* and attaching a *Quarantine Declaration* (page 4) and appropriate *Parcel Labels* (page 5) to each package.

The Western Australian Herbarium (PERTH) is a QWA Registered Premise and can import processed (including dried or preserved) specimens of vascular plants, and processed specimens of non-vascular plants (including algae, lichens, mosses, liverworts and hornworts) and fungi for incorporation into the Herbarium collection without a permit. See the Quarantine WA Import Requirements Summary [C85: Herbarium reference collections](#). This includes:

- any specimens of the Myrtaceae family which have been inspected and are visually free of symptoms of the disease 'myrtle rust' (*Austropuccinia psidii* and *Uredo rangeli*); and
- any specimens of the Ericaceae family, including Blueberries and Cranberries (*Vaccinium* spp.), Huckleberries (*Gaylussacia* spp.), Hemlock (*Tsuga* spp.), Azalea (*Rhododendron* spp.), *Lyonia* spp., *Menziesia* spp., *Pernettya* spp., *Hugeria* spp., *Leucothoe* spp., *Oxycoccus* spp., and *Pieris* spp. Which have been inspected and are visually free of symptoms of the disease 'blueberry rust' (*Naohidemyces vaccinii* and *Thekopsora minima*).

Should any specimens of the families Myrtaceae or Ericaceae have visual symptoms of these diseases, please contact the Collections Manager for permit information prior to shipment. Specimens knowingly infected with pathogenic organisms may also require a permit; please contact the Collections Manager.

These guidelines apply ONLY to shipment of material to the Western Australian Herbarium (PERTH) from Australian states and territories other than Western Australia.

All herbarium material must be packaged and labeled in accordance with the instructions below.

The Western Australian Herbarium acknowledges the Traditional Owners of the land and waters from where our collections have come, and pays respect to their Elders past, present and emerging.

SHIPPING INSTRUCTIONS

The following measures will help to facilitate the safe and smooth passage of herbarium material through the inspection process:

1. **Contact** the Western Australian Herbarium herbarium@dbca.wa.gov.au to ensure you have the most current versions of needed documentation.
2. **Secure your packaging:** All plant material must be boxed, sealed, and wrapped in paper to prevent spillage of plant material or escape of any insects. Smaller samples may be packaged in smaller parcels but must be sealed and have the same labeling.
3. **Shipping address:** Ensure that you use the correct address for parcels.

- Australia Post:

Western Australian Herbarium
 Attn: Collections Manager
 Department of Biodiversity, Conservation and Attractions
 Locked Bag 104
 Bentley Delivery Centre, WA 6983

- Courier:

Western Australian Herbarium
 Attn: Collections Manager
 Keiran McNamara Conservation Science Centre
 Department of Biodiversity, Conservation and Attractions
 17 Dick Perry Avenue
 Kensington, WA 6151

4. **Documentation:** Enclose the following documents in an envelope fixed to the outside of each parcel of a consignment:
 - a) A completed Quarantine Declaration (printed on institutional letterhead) stating:
 - that the specimens have been fully processed (to their final state, not including freezing)
 - that the specimens are free from live insects and excess soil and are not infected with potentially viable pathogenic micro-organisms
 - b) a list of the scientific names of the specimens in the consignment (at minimum to family level), linked to either the herbarium accession numbers or collectors' details or identifiers (e.g., the accompanying loan listing); and

A second copy of these documents must be included inside the parcel, with the loan/exchange documentation only in the first box of the consignment.

5. **Label** the outside of the package with the following information printed on bright yellow paper (or similar), as found on page 5 of this document:

ATTENTION QUARANTINE

Processed herbarium specimens for scientific research
Western Australian Herbarium (PERTH)
QWA Registered Facility: 0636
Contact: (08) 9219 9130, herbarium@dbca.wa.gov.au
Documentation enclosed in envelope
No commercial value; High scientific value
DO NOT OPEN or DESTROY PARCEL

Along with return to sender information, annotate a front corner of each package of a consignment with the following information:

- a) the package number (e.g., 1 of 2, indicating the number of parcels in a consignment)
- b) the consignment number (e.g., loan number, transaction number)

Material that must not be frozen (e.g., tissues for DNA, algae, wet collection) must be packaged separately, i.e. do not include it within normal consignments. Please annotate the package with **NOT TO BE FROZEN**.

6. **Tracking:** Please send a brief email with the number of packages and consignment number upon shipping to PERTH to herbarium@dbca.wa.gov.au. We will inform you upon safe arrival of the consignment. Please do not mail a separate shipping notice.

For further information, please direct queries to the Collections Manager: herbarium@dbca.wa.gov.au or (08) 9219 9130

QUARANTINE DECLARATION

TO ACCOMPANY HERBARIUM SPECIMENS BEING SENT FROM OTHER STATES AND TERRITORIES TO THE WESTERN AUSTRALIAN HERBARIUM (PERTH)

This declaration is a Department of Primary Industries and Regional Development **Quarantine WA** requirement.

Please print the following declaration with an institutional letterhead.

QUARANTINE DECLARATION

The enclosed plant specimens are **fully processed herbarium specimens for scientific research**. These specimens are (please tick):

being returned to the Western Australian Herbarium (PERTH). They have been on loan at *<insert herbarium name and acronym>* for scientific research.

OR

being sent on loan to the Western Australian Herbarium (PERTH) for the purposes of scientific research

OR

being sent as an exchange/donation, to be incorporated into the Western Australian Herbarium (PERTH)

Prior to packaging, the specimens were free from live insects and excess soil and are not infected with potentially viable pathogenic micro-organisms.

A list of taxa is attached. This consignment (please tick):

does not contain specimens of the family Myrtaceae or Ericaceae.

contains specimens of the Myrtaceae family which have been inspected and are visually free of symptoms of the disease 'myrtle rust' (*Austropuccinia psidii* and *Uredo rangelii*).

contains specimens of the Ericaceae family which have been inspected and are visually free of symptoms of the disease 'blueberry rust' (*Naohidemyces_vaccinii* and *Thekopsora minima*).

Signed:

Name:

Position:

Institution:

Contact Phone Number or Email:

Date:

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