



APPLICATION FOR FLORA TAKING (BIOLOGICAL ASSESSMENT) LICENCE

(Pursuant to Regulation 62 of the *Biodiversity Conservation Regulations 2018*)

NOTE TO ALL APPLICANTS:

- Please complete ALL sections. Further information may be obtained from the Wildlife Licensing Section, **9219 9836** or wildlifelicensing@dbca.wa.gov.au.

Application should be mailed to:

Wildlife Licensing Section
Department of Biodiversity, Conservation and Attractions (DBCA)
Locked Bag 30, Bentley Delivery Centre, WA 6983.

Email to wildlifelicensing@dbca.wa.gov.au, faxed to (08) 9219 8242

1. Applicant details				
Mr / Mrs / Ms / Dr	First Name			
	Other names (middle)			
	Surname			
Residential Address				
Suburb		Postcode		State
Postal Address				
Suburb		Postcode		State
Email:				
Phone Contact No.		Date of Birth	___/___/___	
Previous Licence No.		Previous Licence expiry	___/___/___	
Proof of identification (photo identification required, eg, driver's licence, passport)			<input type="checkbox"/>	Attached
2. Prior Convictions				
Have you been convicted of any wildlife or plant related offence in the past 5 years?			<input type="checkbox"/>	Yes
If Yes, please provide details (offence, date)			<input type="checkbox"/>	No
3. Qualifications/experience				
Do you hold a qualification in Biological/Environmental Sciences or an equivalent degree/course?			<input type="checkbox"/>	Yes
Please detail your botanical knowledge/experience and where no formal qualification is held, attach a reference from an above qualified person who can attest to your experience .			<input type="checkbox"/>	No

4. Locations to which application applies

A Flora taking (biological assessment) licence allows the licence holder to take flora from Crown land where the licence holder has written permission from the current owner or occupier of that land either listed on the licence (where CALM Act lands), or attached to the licence (where other Crown lands). The following question is a guide to determine any further requirements

Tenure	Write details in the tenure sections that are relevant		
<u>Crown land not managed by DBCA</u> (written permission must be obtained from the relevant Crown land manager eg. LGA/Department/etc)	Crown land manager/s: _____ _____ _____		
<u>Unallocated Crown Land (UCL)</u> (permission granted by the relevant DBCA district/region via an 'Access to land' permission)	DBCA District/Region where UCL is located: _____ _____ _____		
<u>CALM Act lands</u> eg. National Parks, Nature Reserves, State Forests (contact Wildlife Licensing for a Regulation 4 Authority application form)	Name/s of CALM Act land: _____ _____ _____		
	<input type="checkbox"/>	Regulation 4 Authority application form submitted in addition to this application	

5. Flora to be taken

Specimens of all flora, other than threatened species, for identification purposes.

Note: If you are collecting Threatened Flora, a Threatened Flora Authority is required (see the following website for further information <https://www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities/threatened-plants/200-authorisation-to-take-threatened-plants>)

Targeted species (attach list if more space is required)

Scientific name	Common name	Part to be taken (eg. Identification material, whole plant, etc)

As attached (detailing species and parts to be taken)

6. Purpose

Please provide a description of the activities proposed under this licence, including procedures or techniques for collection and vouchering. Attach relevant documentation

7. Duration of licence and fees (tick one)

Payment details on last page

<u>Renewal</u> application fee*	<input type="checkbox"/>	3 years	\$100
<u>New</u> application fee	<input type="checkbox"/>	3 years	\$150

* A renewal is only granted when an application is received prior to a current licence expiring

8. Use and disclosure of information

Information that you provide will be used and disclosed in accordance with sections 274 and 275 of the *Biodiversity Conservation Act 2016* (WA). This may include use for licence monitoring and compliance, to inform you of any licence or legislative requirements or changes, to seek your feedback on wildlife related licensing and legislation, and disclosure to other State and Commonwealth agencies for administration or enforcement purposes. **You also consent to the release of information concerning the grant of the licence, and of any conditions of the licence, in response to inquiries made to the Department.**

9. Declaration by applicant

<input type="checkbox"/>	Yes	I understand that there are penalties for making false or misleading statements in or in connection with a licence application and that making false or misleading statements may lead to the cancellation of my licence and may affect my ability to hold licences in the future. All details provided by me to DBCA in relation to this application are true and correct, and I consent to the use and disclosure of information for the purposes described in the 'Use and disclosure of information' section above.
Signed:		Date: ___/___/___

PAYMENT METHODS

<input type="checkbox"/> CASH (enclosed)		
<input type="checkbox"/> CHEQUE / MONEY ORDER (enclosed)	Payable to Department of Biodiversity, Conservation and Attractions ("DBCA") to be attached to completed application form.	
<input type="checkbox"/> EFT TRANSFER	Acct Name: DBCA BSB: 066-040 Account No.: 11300006	Ref: "62 Surname, Initial" (max 18 characters)
<input type="checkbox"/> CREDIT CARD (details below)		
<input type="checkbox"/> Payment received at DBCA district/regional office	Date:	
	Name of officer:	
	<input type="checkbox"/> Copy of receipt attached	

***Any details below will be detached and destroyed once payment is processed. Please print clearly**

VISA / MASTERCARD (Please circle)

Name of Cardholder: _____ Signature: _____ Amount: \$ _____
 Card No: _____ Expiry Date: ____/____

ACCESS TO LAND FOR A DESIGNATED ACTIVITY

(Pursuant to Regulation 101 of the *Biodiversity Conservation Regulations 2018*)

A person who is authorised to carry out a designated activity under a licence must not, for the purposes of the designated activity, enter land that is not in the possession or under the control of the holder of the licence without written authorisation of an owner or occupier of the land to enter the land and to carry out the designated activity.

Written approval from the land owner or occupier must be attached to the licence during licensed activities.

1. Designated Activity	Taking flora in accordance with a Biodiversity Conservation Regulations 2018 Reg 62 Flora taking (Biological Assessment) licence.		
2. Land Owner / Occupier Information			
<input type="checkbox"/> Land Owner / Land Owner representative	<input type="checkbox"/> Land Occupier		
First name			
Surname			
Job Title			
Phone contact No.			
Location details			
3. Person authorised to take flora			
First name			
Surname			
Residential address			
Phone contact No.		Licence No. (reg 62)	
4. Approval			
Approval is valid	<input type="checkbox"/>	Until r. 62 licence expiry of listed person	
	<input type="checkbox"/>	From	____/____/____ to ____/____/____
<input type="checkbox"/>	I give approval for the person listed on this authorisation to take flora according to their BC Reg 62 licence, on the above-mentioned property.		
Signature		Date signed	____/____/____
5. Additional Information (information relevant to access to the specified land for this designated purpose)			

NOTE

This is not a prescribed form. Written authorisation to access land for this designated activity may be provided by a land owner/occupier in any format providing it details location (including lot or location number, street/road, suburb and local government authority where relevant), land owner or occupier name and contact phone number, the time period that the authorisation is valid for, and is signed and dated.

A land owner/occupier may revoke an access to land permission if the person licensed to undertake the designated activity is not acting in accordance with any information as indicated for access to the specified land.